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Municipal Building Committee – City Hall Redevelopment
Mayor's Office Conference Room, 17 Pleasant Street, 4th Floor
Tuesday, January 22, 2019 at 4 PM

Committee Members in Attendance			Others in attendance		
✓	Gary Christenson, Chair	Mayor	✓	Nelson Miller	Bldg. Commissioner
✓	Ron Hogan	Mayor's Appt.	ABSENT	Mike Carroll	Hill Int. (OPM)
✓	Debbie Burke	Mayor's Appt.	✓	Andy Felix	Hill Int.
ABSENT	Eric Rubin	Pub. Facilities Dir.	ABSENT	Joe Naughton	Hill Int.
✓	Barbara Murphy	2016 Council Pres.	ABSENT	Andy Vo	Hill Int. (Sr. Proj. Mgr.)
ABSENT	Craig Spadafora	Council Pres. Appt.	ABSENT	Joe Marshall	Flansburgh (Architect)
✓	Ryan O'Malley	Ward 4 Councillor	✓	Jorge Cruz	Flansburgh
✓	Kathleen Manning Hall	Clerk <i>Non-voting mem.</i>	ABSENT	Brian Hores	Flansburgh
			ABSENT	Bruce Danzer	Lab[3.2] (Int. Designer)
			✓	Anthony Rodrigues	IT Director

MINUTES

1. Roll Call of Committee members. Meeting was called to order at 4:05 PM. Clerk called the roll and there was a sufficient quorum.
2. Review and Approval of November 20, 2018 Minutes. *Motion by Barbara Murphy to approve the Minutes of November 20, 2018, seconded by Ron Hogan and approved unanimously.*
3. Schedule Updates.
 - a. Ron Hogan has been notified by JAG that Callahan will have further delays due to the holdup of permanent power being installed at the site. They have lost approximately 3 weeks of time. Callahan is also on their third project manager which has been a contributing factor.
 - b. Ron Hogan continues to work closely with JAG on the closing of the condo, which has been a tedious process. We hope to obtain access to the building by early March.
 - c. Filed Sub Bids were received and opened – all electronically. This represents 60% of the overall contract budget. Union and non-union contractors have submitted bids. Bids came in below what was expected for flooring, HVAC, electronics, ceiling, etc. General Contract Bids are due January 30th for drywall, stone, mill

work, etc. at which point we will determine we stand with regards to the overall construction budget.

d. Windows and masonry are currently being added to the City Hall building.

4. New Business.

a. Invoice was submitted by Flansburgh in the amount of \$229,500 for services rendered. *Motion to approve payment was made by Barbara Murphy, seconded by Debbie Burke and was passed unanimously.*

b. Invoice submitted by Hill Int. through December in the amount of \$23,006.38. *Motion to approve payment was made by Barbara Murphy, seconded by Debbie Burke and was passed unanimously.*

5. Next Steps.

a. Reengage the furniture consultants to nail down the needs of each department.

b. Continue the work on the technology piece. Anthony Rodrigues has been working with Valley, who is on state contract on building the production environment. We will switch over when we get into the new building and retire some of the old equipment and technology.

6. Next Meeting: The next meeting will be Tuesday, February 5th at 4 PM.

Motion to adjourn at 4:31 PM by Debbie Burke and seconded by Barbara Murphy. All in favor, meeting adjourned.