



City of Malden

Malden City Hall
215 Pleasant Street
Malden, MA 02148

Meeting Minutes - Final Rules & Ordinance Committee

Councillor Crowe, Chair
Councillor Linehan, Vice-Chair
Councillor Sica
Councillor Spadafora
Councillor Winslow

Tuesday, April 18, 2023

5:45 PM

215 Pleasant Street
Room 108
Malden, MA 02148

Roll Call

Chair Crowe called the meeting to order at 6:06 PM.

Also in attendance was Assistant City Solicitor Zaheer Samee.

Present: 4 - Councillor Peg Crowe, Councillor Amanda Linehan, Jadeane Sica and Stephen Winslow

Absent: 1 - Craig Spadafora

Minutes to be Approved

[164-23](#)

Minutes for the meeting of April 4, 2023

A motion was made by Councillor Winslow, seconded by Councillor Sica, that the Committee Minutes be approved. The motion carried by a unanimous vote.

[166-23](#)

Minutes for the meeting of April 11, 2023

A motion was made by Councillor Winslow, seconded by Councillor Sica, that the Committee Minutes be approved. The motion carried by a unanimous vote.

Business

[135-23](#)

Be it ordained by the Malden City Council that the Code of the City of Malden (MCC) 2.16.005 AFFORDABLE HOUSING TRUST FUND BOARD OF TRUSTEES is hereby amended

Sponsors: Carey McDonald, Amanda Linehan and Stephen Winslow

Attachments: [AHTF Ordinance Update](#)

[Final Paper: 135-23](#)

The discussion opened with Councillor Winslow giving a history of the paper. The purpose of adding the paragraph that amends the ordinance is to clarify the role of the Affordable Housing Trust Fund (AHTF), which is a legal entity that can help fund affordable housing. This paragraph serves to have the AHTF be recognized as the policy making body in collaboration with the Office of Strategic Planning and Community Development.

The Community Preservation Committee is fairly new they didn't spend any affordable housing money prior to COVID. The first they spent was to provide rent relief during the

pandemic but the main role of that money is not to provide rent relief, this just happened to be a very unusual circumstance. It should be clear that the purpose of that money was to help build and keep housing affordable. Additionally, the city now has an Office of Housing Stability to aid those who may get displaced. It may be beneficial to state the AHTF may be used to support housing stability.

Councillor Linehan added it should be made clear that there is policy oversight by the Trustees while working with city staff. Development, acquisition, and preservation as well as stability is all a part of the AHTF role.

After some discussion on how the proposed language would be made clearer, Councillor Winslow made a motion to amend the wording to read:

"The trustees shall act as the City's primary advisor on affordable housing policy, under the guidance of the Office of Strategic Planning and Community Development (OSPCD). In this capacity, they will create an affordable housing trust fund action plan, to include goals around affordable housing development, preservation, acquisition, and housing stability. Such plan shall be updated at least every five years, and will guide city officers, agencies, boards, commissions, and other city entities related to affordable housing policy."

A motion was made by Councillor Winslow, seconded by Councillor Linehan, that the Order be amended. The motion carried by a unanimous vote.

A motion was made by Councillor Winslow, seconded by Councillor Linehan, that the Order be recommended favorably as amended to the City Council. The motion carried by a unanimous vote.

Tabled Papers

[254-20](#)

Order: That the City Council adopt the Rules of the Council Rule Book 2021.

Sponsors: Jadeane Sica

Attachments: [First DRAFT Rule Book Changes](#)
[Second DRAFT Rule Book Changes](#)

[283-21](#)

Order: That the City of Malden submit to the Massachusetts Legislature for passage in substantially the following form: (See Attached).

Sponsors: Stephen Winslow

Attachments: [Traffic Comm. - Charter Update 2021.Paper.283.21 Attachment](#)

[313-21](#)

Order: Be it hereby ordained that the City of Malden Ordinances section 2.16 "Board, Commissions, and Committees" be amended to require remote participation by members of the public for all public meetings by inserting a new section 2.16.001 "Remote participation required."

Sponsors: Ryan O'Malley, Deborah DeMaria and Amanda Linehan

[118-22](#)

The Committee on Technology Policy will meet to discuss adopting policies for public access and remote participation for Councillors and any other business moving forward with the committee.

Attachments: [Recommendations from Technology on Paper 118-22](#)

238-22

Order: That the Malden City Council establish a Food Policy Council

Sponsors: Peg Crowe

Attachments: [FPC draft ordinance](#)

[Mayor's Admin Policy on Food Council Policy](#)

[Final Paper: 238-22](#)

A motion was made by Councillor Winslow, seconded by Councillor Linehan, that the Ordinance be taken off the table. The motion carried by a unanimous vote.

Chair Crowe asked to take paper from the table as she had an update to report. After having met with Mayor Christenson and BOH Director Chris Webb, it was decided this Food Policy Council would be better organized as an administrative policy managed under the Board of Health rather than a new ordinance. Much like when the city developed Complete Streets, having Food Policy Council as an administrative policy allows for more flexibility in the event any part of the policy needs to be updated as the council progresses. Changing an existing ordinance is much more complicated. This will also give the Food Policy Council the ability to go after funding and grants. The committee already agreed to this in theory as an ordinance, the suggestion is only to change the format to a Mayoral administrative policy overseen by the Board of Health.

Councillor Sica made a motion that the Order be amended to read as follows: Resolved: That it is the sense of the City Council that the Mayor consider the establishment of a Food Policy Council.

A motion was made by Councillor Sica, seconded by Councillor Winslow, that the Ordinance be amended. The motion carried by a unanimous vote.

A motion was made by Councillor Sica, seconded by Councillor Linehan, that the Ordinance be recommended favorably as amended to the City Council. The motion carried by a unanimous vote.

382-22

Be it ordained that Section 11.24.010 PLACEMENT OF POLES, WIRES AND TELE-COMMUNICATIONS EQUIPMENT IN, ALONG OR ON PUBLIC WAYS be amended in the following manner (See attachment)

Sponsors: Craig Spadafora

Attachments: [Double Pole Ordinance](#)

Adjournment

A motion was made by Councillor Sica, seconded by Councillor Winslow, that the meeting be adjourned. The motion carried by a unanimous vote. Meeting was adjourned at 6:45 PM.