



CANNABIS LICENSING AND ENFORCEMENT COMMISSION
Senior Center Auditorium, 7 Washington Street, Malden
Wednesday, April 24, 2019 at 5 PM

Committee Members in Attendance		
√	Ron Hogan	Finance
√	Kevin Molis	Chief of Police
ABSENT	Nelson Miller	Bldg. Commissioner
√	Diana Jeong	Mayor's Appt.
	<i>Vacancy</i>	Council Appt.
√	Kathleen Manning Hall	Clerk <i>Non-voting mem.</i>

MINUTES

- 1. Roll Call of Committee members.** Meeting was called to order at 5 PM and there was a quorum sufficient to conduct business.
- 2. Review and approval of March 20, 2019 Minutes.** *Motion by Diana Jeong to approve the Minutes of March 20, 2019, seconded by Chief Molis and approved unanimously.*
- 3. Review and discuss updated application materials.** All information for interested applicants is available both in hardcopy obtained at the Mayor's office and online at the newly created CLEC website. In particular, a new "application guidelines" document has been created to make clear the way the CLEC is asking applicants to use this portal for the local licensing process.
- 4. Review and discuss Cannabis Control Commission (CCC) Application Web Portal.** The Massachusetts CCC web portal (www.MassCIPPportal.com) is online, and applicants are encouraged to visit that website, set up an account, go through and complete the three individual packets, include required attachments, but don't hit "submit" until they receive approval from Malden's CLEC. Doing this in advance will make the process easier for the applicant.
- 5. Review/Update of Cannabis Licensing & Enforcement Commission (CLEC) Website.** The City of Malden has set up a Cannabis website which contains all relevant information, application guidelines and a FAQ: www.cityofmalden.org/cannabis. All are encouraged to review it.

6. **Press Release Update.** The application process was published in the local newspapers and on social media several weeks ago.
7. **Update on parties expressing interest.** There have been several parties who have shown interest but have been challenged to locate a facility in the approved zoned areas.
8. **Other New Business.**
 - a. Based on the evaluation criteria in the City's ordinance, Ron Hogan will create a scoring system for each application to ensure a fair judging process. He will circulate to CLEC members for input.
 - b. Timeframe for the City to meet the requirements in terms of granting licenses has been determined by the state. Ron has a call into the state to find out how long the City has to issue the minimum of five licenses.
9. **Next Meeting:** May 22, 2019

Motion to adjourn at 5:20 PM by Chief Molis and seconded by Diana Jeong. All in favor, meeting adjourned.