

Malden CPC Meeting  
May 14, 2019  
08-19

Attendees: Ken Antonucci, Inna Babitskaya, Roberto DiMarco, Becky Loring, Frank Molis, Lisa Sulda, Anna Tse

Absent: Ted Louis-Jacques

Late: Julie Orsino (was presenting on CPC's behalf at the City Council Meeting)

Meeting called to order at 7:07 PM

1. Meeting Minutes
  - a. Motion by Member DiMarco to approve CPC Minutes from April 23, 2nd by Member Antonucci. All approved.
2. Approval of the Grant Agreement
  - a. Member Sulda reviewed her questions. "Information Sheet" is the first page of the document (Exhibit A). Member Antonucci will ask Chuck Ranaghan about the Financial/Disbursement Guidelines (Exhibit B). Section 8 does not have a schedule for disbursement, but the Financial/Disbursement Guidelines should note this. Discussed how that should be addressed, added a new bullet within Section 8 that Grantee should review Exhibit B. Discussed whether Disbursement Guidelines should be separated from Procurement Guidelines. They should then become separate Exhibits. Once Members Orsino or Antonucci receive the draft guidelines from Chuck Ranaghan, then the Committee will update the Grant Agreement to reflect what kind of documentation needs to be included as Exhibit B. Committee edited the Grant Agreement to reference the Massachusetts Law regarding Procurement Guidelines. No longer need to receive information from Chuck Ranaghan.
  - b. Member Babitskaya reviewed her questions. **Principal Place of Business could be rewritten as Principal Place of Business/Mailing Address.** Solicitor Fallon in attendance, confirmed that wording would be fine.
  - c. Discussed what the best format is for accepting the completed Information Sheets. Solicitor Fallon suggested that the Committee look into DocuSign as a secure way to accept materials. **Committee will ask Ari to look into DocuSign.**
  - d. Member DiMarco asked Solicitor Fallon whether the Committee can include a provision about the Committee advocating for Minority and Women-Owned Businesses. Member Antonucci will ask Chuck Ranaghan about whether there is any standard language that the Committee can include in Section 7. For example "The CPC supports the use of minority, women, veteran, and locally-owned businesses and vendors." The Committee should also add this to the Draft 2020 Plan.
  - e. Solicitor Fallon reminded the Committee that the existing documents are templates and may require additional edits. **Include a reference that Grantees should review an Exhibit D that lists any extra provisions in Section 7.** Solicitor Fallon also recommended that the Committee include the proposed date of project completion in Section 7.
  - f. Motion by Member DiMarco that, subject to the edits above, the Chair can be empowered to submit the Letters and Grant Agreements to the Applicants. 2nd by Member Antonucci. All in favor.
3. Malden Arts / ARTLine Project

- a. Candace Julyan in attendance to describe proposed changes to the ARTLine Project and get information from the Committee on how to potentially move forward. A design firm hired by the State wants to make improvements to the Northern Strand Trail and also take over all of the landscaping. With the same amount of funding previously allocated to creating two pocket parks, Malden Arts would like instead to create four pocket parks with a simpler design. Considering the exigent circumstances related to the time sensitivity of the ARTLine Project's proposed changes, the Committee suggested that the applicant provide a letter requesting an amended application that describes the exigent circumstances and the time sensitivity of the proposed changes, and confirm that no additional funding is required, just a re-purposing of approved funding amount.
4. Councillor O'Malley / Ward 4 / Coytemore Lea Park Project
  - a. Councillor O'Malley reminded the Committee about his interest in re-submitting the Coytemore Lea Park Project application. Committee is still interested in learning Councillor O'Malley's full vision for the park - it is a historic park with significant ties to Malden's history. Member Babitskaya suggested looking at how to tie the Park to a Historic District. Councillor O'Malley described his vision for the park. Thanks to resources from MRA / PARC grant, previous Councillor made several changes and improvements to the Park. When Councillor O'Malley came into his position, he was able to help secure funding for a sensory garden and the ADA-accessible pathway. Also brought in a water line to water the space, and currently working on improvements to the lighting. The vision has developed based on needs and ensuring ADA-accessibility.
  - b. Current proposed improvements to the park are related to the needs for a multi-generational athletic facility that is ADA-accessible. Also interested in improving the irrigation/groundwater/environmental issues. Councillor O'Malley shared that if the Historical Society or Historic Commission wanted to do a project related to the history of the park, he'd be supportive of it.
  - c. Committee members shared their thoughts and concerns. Wondered if there was a comprehensive plan for the park that could fit these more piecemeal projects into a larger concept for the park. For example, a designer could look at the park as a whole, including the athletic facility, bike racks, historical markers, etc. Shadley previous did a plan for Coytemore Lea Park, which is fairly complete at this point.
  - d. MRA was primary applicant on previous application. Ward 4 Association could also participate. Committee discussed the proximity of the YMCA and the opportunity for the YMCA to support the project. Committee shared the importance of tying in the historic importance of the park. If multiple people could come to the Committee in support of the project, it would help to demonstrate the community's interest in the project.
  - e. Committee discussed Councillor O'Malley's previous applications and whether the Committee is able to share on social media the potential projects in Ward 4 to see if the Committee can help with finding additional community support.
  - f. The Committee and Councillor O'Malley also discussed other aspects of the current funding cycle, other funded projects, and some of the CPC's policies. Committee acknowledges wanting to make every effort to listen to the community.
5. Old Business
  - a. Member Orsino shared a letter with Councillor Spadafora that describes a proposed change to the ordinance that would make the majority of committee

members at-large, except for the committee members who represent the City Commissions. To be discussed in more detail at a future meeting.

6. New Business

- a. Member Loring is going to step down from the CPC, when a substitute can be found.

Meeting adjourned at 9:45 PM

Next Meetings: Monday, May 20 at 6:00 PM; Tuesday, June 11 at 7:00 PM