



City of Malden

Malden City Hall
215 Pleasant Street
Malden, MA 02148

Meeting Minutes - Final Rules & Ordinance Committee

Councillor Crowe, Chair
Councillor Linehan, Vice-Chair
Councillor Sica
Councillor Spadafora
Councillor Winslow

Monday, July 17, 2023

5:30 PM

215 Pleasant Street
Room 108
Malden, MA 02148

Roll Call

Chair Crowe called the meeting to order at 5:44 PM.

Also in attendance were City Engineer Yem Lip and Special Assistant to the Mayor Maria Luise.

Present: 3 - Councillor Peg Crowe, Jadeane Sica and Craig Spadafora

Absent: 2 - Councillor Amanda Linehan and Stephen Winslow

Minutes to be Approved

[266-23](#)

Minutes for the meeting of May 23, 2023

A motion was made by Councillor Sica, seconded by Councillor at Large Spadafora, that the Committee Minutes be approved. The motion carried by a unanimous vote.

[267-23](#)

Minutes for the meeting of June 13, 2023

A motion was made by Councillor Sica, seconded by Councillor at Large Spadafora, that the Committee Minutes be approved. The motion carried by a unanimous vote.

[280-23](#)

Minutes for the meeting of June 27, 2023

A motion was made by Councillor Sica, seconded by Councillor at Large Spadafora, that the Committee Minutes be approved. The motion carried by a unanimous vote.

Business

Yem Lip will appear before the Ordinance Committee for the purpose of reviewing, amending, and revising, if and as needed, MCC 11.28.010 MUNICIPAL STORM DRAINAGE SYSTEM and 11.28.020 STORM WATER MANAGEMENT AND LAND DISTURBANCE REGULATION.

The discussion opened with City Engineer Yem Lip explaining the revisions of the storm water ordinance 11.28.020 as a continuation from the previous meeting. He confirmed

that the amendments to 11.28.010 requested during the previous meeting have been added to the revisions.

During the previous meeting Councillor Winslow asked about the City's capabilities to accept applications for land disturbance permits electronically instead of requiring three paper copies of everything. Engineer Lip stated he would prefer it to be a pdf on his web page to save paper. But if a paper copy was required, that just one be on file in the clerk's office and a pdf be online. Councillor Spadafora asked the clerk if it is required that a paper copy be on file or would a pdf suffice.

The clerk stated that they would probably need a paper copy on file in the office to satisfy retention laws but would have to double check.

Chair Crowe stated if we are required to have a paper copy then we would like it to be supplied by the petitioner instead of the Engineering Dept. making the copies in office. Engineer Lip agreed and added that he would prefer just one paper copy instead of three and that having the pdf would be more accessible.

Chair Crowe stated that the revisions made by Engineer Lip have updated the ordinance to be current with the law.

A motion was made by Councillor Spadafora, seconded by Councillor Sica, to accept the revisions to ordinance 11.28.010 and to submit to the City Council as a paper to begin the process for amending the ordinance. The motion carried by unanimous vote.

A motion was made by Councillor Spadafora, seconded by Councillor Sica, to accept the revisions to ordinance 11.28.020 and to submit to the City Council as a paper to begin the process for amending the ordinance. The motion carried by unanimous vote.

Other Business

Adjournment

A motion was made by Councillor Sica, seconded by Councillor at Large Spadafora, That this meeting be adjourned. The motion carried unanimously. Meeting was adjourned at 5:59 PM.