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Meeting Minutes of Building Committee - Police Station
 800 Eastern Avenue, Second Floor Conference Room, Malden, MA
 Tuesday, July 19, 2016

CITY CLERK'S OFFICE
 MALDEN, MASS.

Committee Members in Attendance

√	Gary Christenson, Chair	Mayor
√	Ron Hogan	Mayor's Appt.
√	Kevin Molis	Police Chief
ABSENT	John Matheson	City Council Pres.
ABSENT	Neil Kinnon	Ward Councillor
ABSENT	Neal Anderson	Council Appt.
√	Eric Rubin	Pub. Facilities Dir.
√	Kathleen Manning Hall	Mayor's Office <i>Non-voting member</i>

Also in attendance:

√	Deborah Burke	MRA
ABSENT	Tom Brennan	Legal Dept.
√	Capt. Glenn Cronin	Police Dept.
ABSENT	Jorge Cruz	Flansburgh Architects
ABSENT	Joe Marshall	Flansburgh Architects
ABSENT	Peter Gaudreau	Flansburgh Architects
ABSENT	Joe Naughton	Hill Int'l. Senior VP
ABSENT	Mike Carroll	Hill Int'l. Project Dir.
√	John Park	Hill Int'l. Project Mgr.
ABSENT	Steve Eustis	Commodore Vice Pres.
√	Tom Buie	Commodore Proj. Mgr.

MINUTES

1. **Roll Call of Committee members.** Meeting called to order at 4:07 PM. Clerk called the roll and there was a sufficient quorum.
2. **Review and approval of June 21, 2016 Minutes.** *Motion by Eric Rubin to approve the Minutes of June 21, seconded by Chief Molis. Minutes of June 21, 2016 were approved unanimously.*
3. **Construction/Schedule Update:** Great progress has been made over the last month.
 - The construction trailer will be removed this week.
 - Last stockpile of unsuitable soil has been removed from this site.
 - Parking lot binder course will be laid next week; remainder of curbing and parking boundaries will be set. Granite curbing will be installed; sample panels of the sidewalk and barriers will be poured.
 - The majority of the front wall panels have been installed; the front stairs and front will be framed.
 - The remaining glass for the front vestibule will arrive next; the front entrance and will be closed up next week.
 - All interior walls have been painted with the first coat.
 - Window sills, jams and headers are set to be done.

- Epoxy flooring is done in the locker rooms, and tile in the bathrooms will begin later this week.
- Detention area epoxy flooring is currently in progress.
- All doors, hardware and frames in are on-site.
- The electric closet has been built out – next week the building will have permanent power.
- The furniture piece will be the next thing to finalize.
- A 30 foot high flag pole and the memorial monument have been ordered.
- The MBTA has granted the necessary easement for parking.

4. **Budget Update:** Budget continues to be in good shape; removing the last stockpile of soil was more costly than anticipated, but the budget remains on target.

5. **New Business:**

a. **Several invoices have been submitted for approval:**

- Invoice from All-Comm for payment in the amount of \$10,633. *Motion to approve payment was made by Chief Kevin Molis, seconded by Eric Rubin, and was passed unanimously.*
- Invoice from Flansburgh for the month of June for design work in the amount of \$18,630. *Motion to approve payment was made by Chief Kevin Molis, seconded by Eric Rubin, and was passed unanimously.*
- Invoice from Commodore for construction services for the month of June in the amount of \$901,223.28. *Motion to approve payment was made by Chief Kevin Molis, seconded by Eric Rubin, and was passed unanimously.*
- Invoice from Flansburgh for the month of June for technology services to Ed Vance in the amount of \$8,174.25. *Motion to approve payment was made by Chief Kevin Molis, seconded by Eric Rubin, and was passed unanimously.*
- Invoice from Hill International for the month of June for project management in the amount of \$24,965. *Motion to approve payment was made by Chief Kevin Molis, seconded by Eric Rubin, and was passed unanimously.*
- Invoice from Flansburgh for Nangle Associates in the amount of \$8,264.42 for close out tasks. *Motion to approve payment was made by Chief Kevin Molis, seconded by Eric Rubin, and was passed unanimously.*

6. **Next Steps:** At the finish line! Begin preparations for the move.

7. **Next Meeting:** In 2-3 weeks, t/b/d at the new Police Station building.

Motion to adjourn at 4:25 PM by Ron Hogan and seconded by Eric Rubin. All in favor, meeting adjourned. *Attendees were invited to tour the facility.*