

CPC Meeting  
August 13, 2019  
11-19

Attendees: Julie Orsino, Becky Loring, Frank Molis, Anna Tse, Inna Babitskaya, Lisa Sulda  
Absent: Rob DiMarco, Ted Louis-Jacques  
Late: Ken Antonucci

Meeting called to order 7:00 PM

1. Review July 9, 2019 Meeting Minutes for clarifications/amendments which may be necessary
  - a. Motion by Member Loring to re-open the meeting minutes. Seconded by Member Tse. All approved (Member Antonucci not yet in attendance). Motion by Member Loring to make an amendment to the meeting minutes that the Committee only discussed whether or not the City Solicitor needed to respond to the issue. No motion or vote was taken that the City Solicitor was required to respond. Seconded by Member Tse. All approved (Member Antonucci not yet in attendance).
  - b. Motion by Member Sulda to amend the meeting minutes re: quorum. Seconded by Member Molis. All approved. Motion by Member Molis to amend the minutes to say that the Committee voted to table the minutes until the next meeting. Seconded by Member Sulda. All approved.
  - c. Motion by Member Babtiskaya for Member Loring to review and “clean-up” the meeting minutes, including the spelling of names (e.g., Paul Seiswerda). Seconded by Member Antonucci. All approved.
2. Public Comment
  - a. Bonnie Galayda from Beltran Street:
    - i. Requested that references to the pre-application for the Oak Grove Community Center include the name of the Oak Grove Improvement Association. Currently listed as the “Seconded Oak Grove Pre-app.”
    - ii. Currently working on the full application and wanted to ensure that they are using the correct application form. Member Orsino explained that the application is the same as last year, just the dates have been updated. Member Orsino also explained that the City Website has been updated and many of the links are currently being re-established. Member Orsino will send the application guidelines.
3. Discussion of Affordable Housing and CPA Funding
  - a. Members Orsino and Molis reported back on a conference call they had with MRA, representatives from Somerville affordable housing group, and others about housing, housing trusts, etc. Mayor Christenson asked Member Orsino if CPA funding can be used for affordable housing projects. This prompted a conversation to learn more about affordable housing and CPA. Member Orsino will share her notes from the meeting with the Committee.
  - b. City Officials planned on attending tonight’s meeting to share information on what they’re doing and city metrics, but were unable to attend. Hopefully they will join a future CPC meeting.
4. Treasurer’s Report
  - a. Member Antonucci explained that there were no changes. Member Antonucci will share the Treasurer’s Report with the Malden CPC email. Member Antonucci has not been requested to approve any invoices since the last Committee meeting. Member

Antonucci will request that Chuck let him know once vendor invoices have been paid, ideally within a week after the CPC-approved invoices have been submitted to Chuck.

5. Review Submitted Invoices
  - a. No invoices to review.
6. Old Business
  - a. Member Babitskaya asked about progress or final reports for approved projects. Committee discussed whether we need a procedure to check on the projects' progress. Committee should ensure all grant agreements are signed, all vendors are approved. Admin is compiling a status list on all project grant agreements, vendor lists, etc. Once we get through the administrative piece of the process, the Committee will update the plan to clearly outline the process.
  - b. ArtLine Project is complete. Committee discussed what information we require from the finalized project and the process for putting a sign up to show the project was funded through CPA funding. Member Tse will research what other Committees use for CPA funded-project signs. Member Tse will reach out to Naomi Kahn. Previous CPC meeting minutes include language for the sign.
  - c. City of Malden posted application for new CPC member to replace Member Loring. However, Conservation Commission has to move forward with nominating their CPC representative first. Then, City can move forward with finding a replacement for Member Loring.
  - d. Member Orsino drafted a revised CPA ordinance and shared with Councillor Spadafora who is chair of the Ordinance Committee. Member Orsino has not heard back.
  - e. Motion by Member Molis to authorize Committee Chair to report to City Council President on the attendance of Committee members for the past year. Seconded by Member Loring. All approved.
7. New Business
  - a. Member Orsino suggested that the CPC Application due date be moved. Motion by Member Antonucci to extend the deadline for CPC Applications to September 30. Seconded by Member Sulda. All approved.
  - b. Motion by Member Sulda to move future CPC meetings to the second Monday of the month. Seconded by Member Antonucci. All approved.
  - c. Member Babitskaya attended the Community Preservation Coalition webinar and shared information that she learned. Member Babitskaya will share the slides from the webinar.

Motion to adjourn by Member Molis at 8:15 PM, seconded by Member Sulda. All approved.

Next Meeting: Monday, September 9.