

TRUSTEES OF CEMETERIES
MASSACHUSETTS

City of Malden

150 FOREST STREET MALDEN, MA 02148
781-322-2360

James Tuxbury, Chairman
Sheila Fermano, Secretary
Joseph Barriss, Trustee
Vincent Miraglia, Trustee
William Settemio, Trustee

June 13, 2023

MEETING MINUTES OF: June 12, 2023

A meeting of the Cemetery Board of Trustees was held at Malden City Hall, 215 Pleasant Street, Malden on the above date, in accordance with the Notice of Meeting, as provided in G.L. c.30A, §§ 18-25. Notice was filed with the City Clerk's Office, City of Malden.

Chairman James Tuxbury called the meeting to order at 5:00 P.M.

The members present were James Tuxbury, William Settemio and Sheila Fermano. (Vincent Miraglia and Joseph Barriss were absent.) Superintendent Christopher Rosa also attended the meeting, as well as Lori Meady.

APPROVAL of CEMETERY MINUTES: The minutes of the May 17, 2023 meeting were read and upon the motion of William Settemio and seconded by Sheila Fermano, the Board voted to accept the minutes as read; all were in favor. **CARRIED**

NICHE WALL LOTTERY: Superintendent Rosa conducted the Niche Wall Lottery with the assistance of Lori Meady. All fifty-five (55) applicants were assigned numbers next to their names and said numbers were randomly pulled out of a clear receptacle for transparency purposes. After the first twenty-five numbers were drawn, the lottery continued until all fifty-five numbers were pulled in the event a winner may decide to relinquish the niche. All applicants will be notified by mail with pertinent information.

CORRESPONDENCE: (None)

TRUST REPORT: The Trust/Treasurer Report was read by Superintendent Chris Rosa. The Cemetery Trust received income for the month of January in the amount of \$23,325.42 for Perpetual Care. This money was turned over to the Treasurer's office to be added to the Cemetery Trust accounts. Upon the motion of Sheila Fermano and seconded by William Settemio, the Board voted to accept the Trust Report as read; all were in favor. **CARRIED**

SUPERINTENDENT'S REPORT: The Superintendent's report was received by the Trustees and was read by Superintendent Rosa. Burials for the month of May were as follows: four (4) existing cremains, three (3) existing full lot burials and one (1) new two-grave lot for a total of eight (8) burials.

- Superintendent Rosa said the pond had been treated for the summer and is at the proper level.
- Master Plan for new burial lots is an ongoing process.
- Memorial was completed and Memorial Day was a success - over four hundred (400) people attended.
- Fireman's Memorial was completed and another great turnout.
- Arboretum application is pending approval.
- New cameras have been installed.
- Repair of broken and damaged stones has begun at the Salem Street Cemetery.
- The website security certificate has been renewed and the website is operational.

Motion was made by William Settemio and seconded by Sheila Fermano to accept the Superintendent's Report; all were in favor. **CARRIED**

GENERAL CEMETERY BUSINESS: At the request of President Tuxbury a motion was made by William Settemio and seconded by Sheila Fermano to approve the Perpetual Care expenditures; all were in favor. **CARRIED**

Next meeting of the Board of Trustees: The next meeting of the Cemetery Board of Trustees will be held on September 20, 2023, at 5:00 PM.

ADJOURMENT: All business before the Board of Trustees having been completed and upon motion of William Settemio and seconded by Sheila Fermano, the meeting was adjourned at 5:45 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila L. Fermano".

Sheila Fermano, Secretary