

MEETING OF THE MALDEN HOUSING AUTHORITY

The regular meeting of the Malden Housing Authority ("MHA") was held on Tuesday, October 19, 2021 at 8:30 AM at the office of the Authority, 630 Salem Street, Malden, MA.

ATTENDING VIRTUALLY: Mark A. Lawhorne, Chairperson
COMMISSIONERS ATTENDING: William P. Hurley, John P. Matheson and Joan M. Chiasson
MHA STAFF ATTENDING: Stephen G. Finn, Thomas P. Callaghan, Edward J. Fahey and Deborah A. Lungo

1. APPROVAL OF MINUTES OF OCTOBER 5, 2021

The minutes of October 5, 2021 were presented to the Board for their review.

After due discussion and upon motion duly made by William P. Hurley and seconded by John P. Matheson, it was unanimously

VOTED: To approve the minutes of October 5, 2021.

Ayes: Mark A. Lawhorne, William P. Hurley, John P. Matheson and Joan M. Chiasson

Nays: None

2. BILLS AND SIGNING OF CHECKS

The Board reviewed the Massachusetts Rental Voucher Program ("MRVP") and Section 8 payments for the month of September 2021 totaling \$1,342,564 and Revolving Fund payments totaling \$1,840,249.

After due discussion and upon motion duly made by William P. Hurley and seconded by Joan M. Chiasson, it was unanimously

VOTED: To approve the bills and signing of checks for September 2021.

Ayes: Mark A. Lawhorne, William P. Hurley, John P. Matheson and Joan M. Chiasson

Nays: None

3. FINANCIAL MATTERS

A. COMPARATIVE FINANCIAL REPORT AUGUST

For Review only.

B. HOMER CONTRACTING INVOICE

The Board examined an invoice from Homer Contracting in the amount of \$351,768.35 for payment

After due discussion and upon motion duly made by Joan M. Chiasson and seconded by William P. Hurley, it was unanimously

VOTED: To approve the Executive Director to pay Homer Contracting in the sum of \$351,768.35 Capital funds and to authorize the Executive Director to sign all requisite project close out documentation.

Ayes: Mark A. Lawhorne, William P. Hurley, John P. Matheson and Joan M. Chiasson

Nays: None

C. SOCOTEC FORMERLY CBI CONSULTING- INVOICE

The Board analyzed and invoice from Socotec formerly CBI Consulting in the amount of \$675.00 for contract administration on the 630 Salem Street exterior envelope and balcony repairs.

After due discussion and upon motion duly made by William P. Hurley and seconded by John P. Matheson, it was unanimously

VOTED: To approve payment of \$675 to Socotec for the Salem Street exterior envelope repairs.

Ayes: Mark A. Lawhorne, William P. Hurley, John P. Matheson and Joan M. Chiasson

Nays: None

D. COMMONWEALTH OF MASSACHUSETTS -GIC INSURANCE

The Board considered three invoices from the Commonwealth of Massachusetts Group Health Insurance for employees, retired employees and survivors as follows:

| | |
|-----------|--------------------|
| Employee | \$213,208.98 |
| Retiree | \$ 54,279.86 |
| Survivors | <u>\$ 3,947.00</u> |
| Total | \$271,435.84 |

After due discussion and upon motion duly made by William P. Hurley and seconded by John P. Matheson, it was unanimously

VOTED: To approve payment to the GIC Insurance in the total amount of \$271,435.84 for employees, retired employees and survivors of employees.

Ayes: Mark A. Lawhorne, William P. Hurley, John P. Matheson and Joan M. Chiasson

Nays: None

E. MICHAEL KIM ASSOCIATES BID DESIGN

The Board considered an approval of a bid for design of repair work required by a fire at 170- 176 Newland Street earlier this year.

After due discussion and upon motion duly made by William P. Hurley and seconded by John P. Matheson, it was unanimously

VOTED: To award the bid to Kim for the design work as the most responsive and responsible bidder and authorize the Executive Director to sign a contract with Kim.

Ayes: Mark A. Lawhorne, William P. Hurley, John P. Matheson and Joan M. Chiasson

Nays: None

4. POLICIES AND CONTRACTS

None.

5. REVIEW OF CHARITABLE REQUESTS

- a) Thank you from the Malden Fire Department
- b) Thank you from the Special Olympics

6. CORRESPONDENCE, PUBLICATIONS AND COMMUNICATIONS

- a) HAI Group Low Loss Achievement Award presented to MHA
- b) NAHRO Monitor

7. OPEN DISCUSSION

- a) Other, if any

ADJOURNMENT

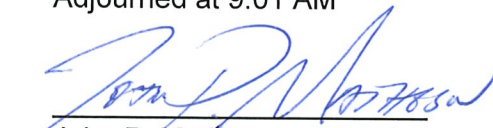
After due discussion and upon motion duly made by Joan M. Chiasson and seconded by John P. Matheson, it was unanimously

VOTED: To adjourn.

Ayes: Mark A. Lawhorne, William P. Hurley, John P. Matheson and Joan M. Chiasson

Nays: None

Adjourned at 9:01 AM



John P. Matheson, Secretary

SEAL