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**Gary Christenson, Mayor**

**2015 ANNUAL REPORT TO THE CITY CLERK OF PLANNING BOARD  
PURSUANT TO CITY OF MALDEN ORDINANCE 1.7**

**I. Preliminary Information**

Name of Board:	Planning Board
Name of Chair:	Charles Ioven
Name of Clerk:	Lorraine Danca
No. of Members:	11 (9 regular members, 2 associate members)
No. of meetings of Board per year:	12 (monthly or as necessary)
Explain how Board/Commission has fulfilled functions in the past year:	The Board has conducted public hearings on petitions for special permits and zoning amendments, pursuant to M.G.L. c.40A; conducted public hearings and meetings to administer the subdivision control law, pursuant to M.G.L. c. 41; participated as a member of Residential Incentive Overlay Site Plan Review Committee and Rowe's Quarry Site Plan Review Committee, pursuant to Chapter 12, R. O. of 1991, As Amended, of City of Malden; and participated as a member of the Malden Traffic Commission, pursuant to Chapter 67 of the Acts of 1946 (Mass. Session Laws).

**Please list Members' names, addresses, contact information and date of appointment and when term expires: (attach additional sheets if necessary)**

NAME & ADDRESS	CONTACT INFORMATION	APPOINTED	TERM EXPIRES
Charles Ioven 42 Appleton Street	<a href="mailto:cioven@comcast.net">cioven@comcast.net</a> (339) 206-0353	11/12/85	3/1/18
Patricia K. Lawhorne 472 Highland Avenue	<a href="mailto:pklawhorne@comcast.net">pklawhorne@comcast.net</a> (617) 435-3765	4/15/97	3/1/17
Lorraine Danca 530 Highland Avenue	<a href="mailto:ldanca@dancainsurance.com">ldanca@dancainsurance.com</a> (781) 322-1322	1/30/07	3/1/20
Kenneth Antonucci 14 Spruce Street	<a href="mailto:kgantonu@yahoo.com">kgantonu@yahoo.com</a> (781) 879-2747	5/21/11	3/1/20
Peter Chiu 23 Rosemont Street	<a href="mailto:pikachu0600@hotmail.com">pikachu0600@hotmail.com</a> (617) 901-3044	1/24/07	3/1/18
Diane Chuha 19 Marion Street	<a href="mailto:dchuha@c21bond.com">dchuha@c21bond.com</a> (781) 870-1717	6/1/99	3/1/16
Patrick Hayes 105 Wyoming Avenue	<a href="mailto:phayes@beaconarch.com">phayes@beaconarch.com</a> (617) 201-3838	9/11/12	3/1/19
Simon Mzaouakk 61 Mills Street	<a href="mailto:smzaouakk@watertownsavings.com">smzaouakk@watertownsavings.com</a> (617) 594-5926	6/23/07	3/1/17
Josh Billings 70 Lanark Road	<a href="mailto:josh.m.billings@gmail.com">josh.m.billings@gmail.com</a> (281) 635-5184	3/26/13	3/1/15
Eric Henry 75 Wiley Street	<a href="mailto:Eric.Henry@nu.com">Eric.Henry@nu.com</a> (781) 420-2292	11/25/14	3/1/19

**2. Overview of Board/Commission**

Please issue a **brief** statement about the general purpose and mission of your Board/Commission: The Planning Board is the special permit granting authority for all residential, commercial and flood plain development in the City, except high-rise (6-12 story) residential development in the Central Business district; is the Site Plan Review Committee for drive-thrus; and Chairman serves as a member of the Site Plan Review Committee for the Residential Incentive Overlay Districts; the Rowe Quarry Reclamation and Redevelopment District; and the Malden Traffic Commission.

The Planning Board conducts public hearings with and makes advisory recommendations to the City Council regarding all amendments to the zoning ordinance.

The Planning Board applies state and local zoning laws (M.G. L., c. 40A and Chapter 12, Revised Ordinances of 1991, as Amended, of the City of Malden) and administers the state and local subdivision control law (M.G.L., c. 41). The Planning Board is authorized to make a Master Plan and conduct master planning activities (M.G.L., c. 41, Section 81D); a member of the Planning Board serves as the Chair of the Master Plan Steering Committee.

**3. REVENUE:** Please list the revenue(s) coming into your Board/Commission.

**NOT APPLICABLE X**

From City Budget	
From State Budget	
From Federal Budget	
Grant Monies	
Licenses/Fees	
Other	

**4. EXPENDITURES:** Please list the expenditures of your Board/Commission.

**NOT APPLICABLE**

Expenditures of Board/Commission	Explanation
Personnel Costs	Stipends for Board Members
Equipment Costs	
Postal Costs	
Leasing Costs	
Other	Publication of hearing notices re: zoning amendments; transcription of meeting minutes

**5. ASSETS:** Please list all major assets under the control of your Board/Commission. *(This should include materials, tools, vehicles, equipment and property on hand as of 12/31/14.*

**NOT APPLICABLE X**

Asset	Value

**PROGRAMS:** Please list all programs under the direction of your Board/Commission. (Please detail where and how these programs originate, i.e. statutory, internal, etc.)

**NOT APPLICABLE**


Program	Description
Master Planning Activities	M.G.L. c. 41, Section 81D

6. **CHALLENGES:** Provide a brief description of three challenges to your Board/Commission.

1.	Lack of preparation by petitioners, i.e., meeting in advance with City Councilor, neighborhoods, to resolve issues, address questions re: proposal.
2.	Lack of enforcement and on-going monitoring of owner’s compliance with conditions of special permits.
3.	Lack of resources (financial and personnel) for planning activities (master planning, special permitting and ad-hoc municipal).

7. **GOALS:** Describe three goals your Board/Commission has for the year ahead.

1.	Meet with Mayor and City Council to follow up on the outstanding actions and pursue the next steps identified in the <i>City of Malden Master Plan (2010)</i> , including review and implement the General Recommendations (Chapter 9, Section G1) and complete the Implementation Matrix (Chapter 9, Section G2).
2.	Review Planning Board rules and procedures, consult with City Solicitor regarding new legal standards/requirements, update and revise rules and procedures as recommended and necessary.
3.	Reconvene Master Plan Steering Committee, request appointments to fill any vacancies; review all Chapters, identify and prioritize updates to the Master Plan (2010).

  
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 Signature of Chair

Date: 04/22/2015