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Gary Christenson, Mayor

**2014 ANNUAL REPORT TO THE CITY CLERK OF THE
PLANNING BOARD
PURSUANT TO CITY OF MALDEN ORDINANCE 1.7**

I. Preliminary Information

Name of Board:	Planning Board
Name of Chair:	Charles Ioven
Name of Clerk:	Lorraine Danca
No. of Members:	11 (9 regular members, 2 associate members)
No. of meetings of Board per year:	12 (monthly or as necessary)
Explain how Board/Commission has fulfilled functions in the past year:	The Board has conducted public hearings on petitions for special permits and zoning amendments, pursuant to M.G.L. c.40A; conducted public meetings to administer the subdivision control law, pursuant to M.G.L. c. 41; and participated as a member of Site Plan Review Committees, pursuant to Chapter 12, Revised Ordinances of 1991, As Amended, of City of Malden.

Please list Members' names, addresses, contact information and date of appointment and when term expires: *(attach additional sheets if necessary)*

NAME & ADDRESS	CONTACT INFORMATION	APPOINTED	TERM EXPIRES
Charles Ioven 42 Appleton Street		11/12/85	3/1/18
Patricia K. Lawhorne 472 Highland Avenue		4/15/97	3/1/17
Lorraine Danca 530 Highland Avenue		1/30/07	3/1/15
Kenneth Antonucci 14 Spruce Street		5/21/11	3/1/15
Peter Chiu 23 Rosemont Street		1/24/07	3/1/18
Diane Chuha 19 Marion Street		6/1/99	3/1/16
Michael Cipriano 77 High Rock Road		2/4/09	3/1/16
Vance Ferratusco 11 Oliver Street		4/8/09	3/1/19
Simon Mzaouakk 61 Mills Street		6/23/07	3/1/17
Patrick Hayes 105 Wyoming Avenue		9/11/12	3/1/19
Josh Billings 70 Lanark Road		3/26/13	3/1/15

Overview of Board/Commission

Please issue a brief statement about the general purpose and mission of your Board/Commission: The Planning Board is the special permit granting authority for all residential, commercial and flood plain development in the City, except high-rise (6-12 story) residential development in the Central Business district; is the Site Plan Review Committee for drive-thrus; and Chairman serves as a member of the Site Plan Review Committee for the Residential Incentive Overlay Districts and the Rowe Quarry Reclamation and Redevelopment District. The Planning Board conducts public hearings with and makes advisory recommendations to the City Council regarding all amendments to the zoning ordinance. The Planning Board applies state and local zoning laws (M.G. L., c. 40A and Chapter 12, Revised Ordinances of 1991, as Amended, of the City of Malden) and administers the state and local subdivision control law (M.G.L., c. 41). A member of the Planning Board serves as the Chair of the Master Plan Steering Committee.

2. **REVENUE:** Please list the revenue(s) coming into your Board/Commission.

NOT APPLICABLE X

From City Budget	
From State Budget	
From Federal Budget	
Grant Monies	
Licenses/Fees	
Other	

3. **EXPENDITURES:** Please list the expenditures of your Board/Commission.

NOT APPLICABLE

Expenditures of Board/Commission	Explanation
Personnel Costs	Stipends for Board Members
Equipment Costs	
Postal Costs	
Leasing Costs	
Other	Publication of hearing notices re: zoning amendments; transcription of meeting minutes

4. **ASSETS:** Please list all major assets under the control of your Board/Commission. *(This should include materials, tools, vehicles, equipment and property on hand as of 12/31/13.*

NOT APPLICABLE X

Asset	Value

5. **PROGRAMS:** Please list all programs under the direction of your Board/Commission. (Please detail where and how these programs originate, i.e. statutory, internal, etc.)

NOT APPLICABLE

Program	Description
Master Planning Activities	M.G.L. c. 41, Section 81D

6. **CHALLENGES:** Provide a brief description of three challenges to your Board/Commission.

1	Lack of preparation by petitioners, i.e., meeting in advance with City Councilor, neighborhoods, to resolve issues, address questions re: proposal.
2	Lack of enforcement and on-going monitoring of owner's compliance with conditions of special permits.
3	Lack of resources (financial and personnel) for planning activities (master planning, special permitting and ad-hoc municipal).

7. **GOALS:** Describe three goals your Board/Commission has for the year ahead.

1	On-going review of Planning Board Rules & Procedures to amend, streamline and update where necessary.
2	On-going implementation of Land Use Plan recommendations contained in <i>Malden Master Plan</i> (2010).
3	Continue to meet with new Executive Administration to evaluate feasibility of completing the Implementation Matrix, Recommended Actions and Next Steps, Malden Master Plan (2010); prioritize and implement Recommended Actions and Next Steps, subject to CDBG funding.

Charles W. Jovan

Signature of Chair

Date: *March 18, 2014*