

ANNUAL REPORT OF THE MALDEN LICENSING BOARD

As a Members of the Malden Licensing Board, we, James S. Conway, Chairman and Lee A. Kinnon, Member and Andrew Zeiberg are providing this 2017 Annual Report in compliance with City of Malden Ordinance 1.7.

We are pleased to furnish to the City Council with this report of activities for the previous calendar year. This includes a statement of receipts and expenditures and a schedule of materials, tools and property of all kinds on hand over the past fiscal year.

OVERVIEW

1. One of the key elements of the Licensing Board's mission is to protect the public safety by ensuring that licenses are exercised in such a manner so as to protect the common good. To that end, our primary goal is to educate licensee's to prevent violations of the law.
2. Board Members attend educational seminars for any updates to the law of the ABCC Rules and Regulations.
3. The Alcoholic Beverages Control Commission encourages licensee's to be informed and responsible. Our goal is to help prevent problems before they happen.

The Board provides the State Guide to Liquor Laws and our own General Rules for Licensees of Alcoholic Beverages in the City of Malden for:

- a. Chapter 138, Sec. 12-Sales of Alcoholic Beverages to be drunk on the premises
- b. Chapter 138, Sec 15-Sales of Alcoholic Beverages not to be drunk on the premises.
- c. Entertainment – General rules for entertainment licenses granted to licensees pursuant to Massachusetts General Laws, Chapter 138, Section 12 for sales of alcoholic beverages to be drunk on the premises.

Any and all licenses issued by the Malden Licensing Board shall be governed by the Massachusetts General Laws, the Rules and Regulations of the Alcoholic Beverage Control Commission of the Commonwealth of Massachusetts and The Code of Massachusetts Regulations and the Rules and Regulations of the Malden Licensing Board.

SECTION 1

STRUCTURE OF THE MALDEN LICENSING BOARD

James S. Conway is the Chairman of the Malden Licensing Board and serves with Board Members, Lee A. Kinnon and Andrew Zeiberg and Diane Anthony serves as Clerk to the Board.

- | | |
|------------------------|----------|
| A. Number of employees | <u>4</u> |
| a) Managers | _____ |
| b) Staff | _____ |
| c) Union | _____ |
| d) Full-Time | _____ |

- e) Part-Time
- f) Amount of Unfilled Positions _____
- g) Other (Please Specify) _____

B. Insert Organizational Chart here

James S. Conway
Chairman

Andrew Zeiberg
Board Member

Lee A. Kinnon
Board Member

Diane M. Anthony
Clerk

**SECTION 2
FACILITIES**

The Malden Licensing Board requires one office with enough space to accommodate 2 desks and at least 5 file cabinets. Currently the Chairman’s Office is located in the same office as the City Solicitor. File cabinets are included within the space of the City Solicitor’s Office.

A. Facilities needed to accommodate your Department *(Estimate the amount of space that is needed for your staff, equipment, public interaction, etc. Estimate on per square foot basis)*

THE MALDEN LICENSING BOARD IS LOCATED WITHIN THE OFFICE OF THE CITY SOLICITOR

- a) Space needed for personnel _____
- b) Space needed for files _____
- c) Space needed for equipment _____
- d) Other _____
- TOTAL _____

REVENUE

The Malden Licensing Board collects revenue from the following:

1. \$200 fee assessed for each application that comes before the Board. This is paid by check and deposited by the Clerk of the Licensing Board to the Treasurer’s Office.
2. \$100 for special one day licenses paid by check and deposited by the Clerk to the Treasurer’s Office
3. Renewal Fees are paid directly to the Treasurer’s Office-the Clerk does not collect Renewal Fees.

B. All Revenues that came into the Department *(See attached List of Revenue/Income from the Licensing Board for Calendar Year 2017 attached hereto-*
\$175,875.00

- a) City Budget b) _____
- State Budget _____
- c) Federal Budget _____
- d) Grant Monies e) _____
- Licenses/Fees f) _____
- Other _____

**SECTION 4
EXPENDITURES**

This Section should contain a brief summary about the expenditures from your department.

A. All Expenditures that came out of the Department *(Insert List of accounts with amounts here or fill out below)*

- a) Personnel Costs **\$19,600 Requested** **\$9,300.00***
- i) Overtime Breakdown _____
- b) Equipment Costs i) _____
- Breakdown _____
- c) Postal Costs _____
- i) Breakdown _____
- d) Printing Costs _____
- \$1,000.00**
- i) Breakdown _____
- e) Leasing Costs _____
- i) Breakdown _____
- f) Other (Please Specify) _____

**SECTION 5
ASSETS**

This Section should contain a brief summary about the assets of your department.

A. Provide a Listing of All Major Assets Under the Control of Your Department. *(This should include materials, tools, vehicles, equipment and property on hand over the last fiscal year.)*

THE MALDEN LICENSING BOARD IS LOCATED WITHIN THE OFFICE OF THE CITY SOLICITOR AND USES THE MATERIALS, TOOLS AND EQUIPMENT OF THE CITY SOLICITOR'S OFFICE.

***The Chairman and Board Members hereby request an increase in salary comparable to those of the Board Members of the Department of Public Works. There is a great investment of time and dedication by this Board to the City of Malden. Currently the yearly salaries are as follows:**

Chairman: \$2,100
Board Members (2) \$1,800 each

The Board is requesting the Council and Mayor to consider increasing the yearly salaries to be consistent with those paid the DPW Commission members

Chairman \$6,000
Board Members (2) \$5,000 each

Revenues Collected yearly by the Licensing Board far exceeds \$150,000.00 each year which more than allow for the increases requested.

Total 2013	\$193,075.00
Total 2014	\$188,600.00
Total 2015	\$185,400.00
Total 2016	\$190,950.00
Total 2017	\$175,875.00

Informational Note: The City currently has 46 Section 12 (restaurant and club licenses) and 19 Section 15 (package store licenses) for a total of 65 licenses issued by the Malden Liquor Board.

In 2017 the following licensees did not renew.

Dockside at Riverview	Closed
Fuloon	Closed - Transfer to 3 Amigos
Ryan's Amusements	Closed
Jackson Suites	Closed
Donimo's	Stopped serving liquor
Mandarin Malden	Stopped serving liquor
Sichuan Taste	License Revoked by Board

In 2017 we had applications for new restaurants which have been approved by the Board or are pending with the ABCC for final approval. They are as follows:

3 Amigos	Approved by Board and ABCC
Island Restaurant Group	Approved by Board and ABCC
Infused Kreyol	Approved by Board and ABCC
Crying Thaiger	Approved by Board – Awaiting ABCC approval

This Section should contain a brief summary about the various programs in your department.

- A. Provide a Listing of All Programs Under the Direction of Your Department. *(Please detail where and how these programs originate from, i.e. statutory, internal, etc.)*
Examples include, Water Meter Program, Street Sweeping Program, etc.

NOT APPLICABLE

SECTION 7

CHALLENGES

- A. Provide a brief description of the major challenges that the Department deals with.
List Three Challenges that your Department Confronts on a Regular Basis, what issues should the Council know about?
- 1. The Licensing Board needs to determine whether there is a public need when reviewing applications for additional package stores;**
 - 2. The Licensing Board has to determine whether new liquor licenses for restaurants are desirable for both the business and the neighborhood the business inhabits;**
 - 3. Provide appropriate discipline to violators while also investigating violation notices provided by the Malden Police Department**

SECTION 8

OPPORTUNITIES

- A. Provide a brief description of Ways that the Department could take advantage of. *List Provide Three Opportunities that you foresee for your Department.*
- 1. Educate and keep informed all liquor license holders and changes in State Law or Local Ordinance which may pertain to the successful operation of a business**
 - 2. Monitor compliance by liquor license holders of State Law and Local Ordinance to ensure that laws are being obeyed.**
 - 3. Monitor license holders with regard to the public safety by carefully watching for incidents of overcrowding, over-serving, or serving of minors.**

SECTION 9

CONCLUSION

Please Note-

The report of the Building Inspector shall contain detailed descriptions and valuations for all real estate owned by the City or under the control of the Malden Redevelopment Authority.

The report of the Public Works Commission shall contain an evaluation of the condition of streets, sidewalks, sewers, parks, playgrounds and drains.

The report of the City Engineer shall contain an evaluation of the condition of all bridges and culverts in the City.

The report of the Insurance Committee shall detail the status of all fire and boiler insurance contracts

2017	For:	Date	Amount
Sousaka Bistro	Application Fee	1/17/2017	\$ 200.00
Quarystone Convenience	Application Fee	3/21/2017	\$ 200.00
YMCA-Taste of Malden	One Day License	3/21/2017	\$ 100.00
Idle Hands Craft Ales	Application Fee	4/18/2017	\$ 200.00
Danshi d/b/a Ibasaw	Application Fee	6/20/2017	\$ 200.00
3 Amigos	Application Fee	7/25/2017	\$ 200.00
YMCA-FOOGI	One Day License	9/19/2017	\$ 100.00
1986 KTV LLC	Application Fee	9/19/2017	\$ 200.00
3 Amigos	Entertainment Fee	9/25/2017	\$ 375.00
Infused Kreyol	Application Fee	11/14/2017	\$ 200.00
Danshi d/b/a Ibasaw	Renewal Fee	12/12/2017	\$ 3,250.00
Jack's Ristorante	Renewal Fee	12/12/2017	\$ 3,250.00
Stop & Shop	Renewal Fee	12/12/2017	\$ 2,500.00
Henry's Patio	Renewal Fee	12/12/2017	\$ 3,250.00
Ming Seafood	Renewal Fee	12/12/2017	\$ 3,750.00
Kappy's Bennett Highway	Renewal Fee	12/12/2017	\$ 2,500.00
Hugh O'Neill's	Renewal Fee	12/12/2017	\$ 3,875.00
Kappy's Commercial Street	Renewal Fee	12/12/2017	\$ 2,500.00
Kappy's Main Street	Renewal Fee	12/12/2017	\$ 2,500.00
Pasta Market Café	Renewal Fee	12/12/2017	\$ 2,200.00
Habesha Restaurant	Renewal Fee	12/12/2017	\$ 2,625.00
District Kitchen	Renewal Fee	12/12/2017	\$ 3,250.00
Luxury Boxx Mixx 360	Renewal Fee	12/12/2017	\$ 4,125.00
Dockside	Renewal Fee	12/12/2017	\$ 3,875.00
621	Renewal Fee	12/13/2017	\$ 3,750.00
Sousaka Bistro	Renewal Fee	12/14/2017	\$ 3,250.00
Summer Street Fruit	Renewal Fee	12/14/2017	\$ 1,500.00
Dom's Sausage	Renewal Fee	12/14/2017	\$ 1,500.00
Yong Yong Restaurant	Renewal Fee	12/14/2017	\$ 3,125.00
Moose Lodge	Renewal Fee	12/14/2017	\$ 2,425.00
All Seasons Table	Renewal Fee	12/14/2017	\$ 3,375.00
One Stop Mart	Renewal Fee	12/14/2017	\$ 1,500.00
El Potro	Renewal Fee	12/18/2017	\$ 3,250.00
Anthony's	Renewal Fee	12/18/2017	\$ 3,750.00
3 Amigos	Renewal Fee	12/18/2017	\$ 3,500.00
Edge Liquors	Renewal Fee	12/15/2017	\$ 2,500.00
Club Italia	Renewal Fee	12/18/2017	\$ 1,925.00
Idle Hands Craft Ales	Renewal Fee	12/18/2017	\$ 2,875.00
Ricci's Liquors	Renewal Fee	12/18/2017	\$ 2,500.00
John Brewers Tavern	Renewal Fee	12/19/2017	\$ 3,375.00
Pearl Street Station	Renewal Fee	12/19/2017	\$ 4,000.00
Eritrean Community Dev. Ctr.	Renewal Fee	12/19/2017	\$ 2,175.00
Exchange Street Bistro	Renewal Fee	12/19/2017	\$ 3,250.00
Crying Thaiger	Application Fee	12/20/2017	\$ 200.00
Island Restaurant Group	Application Fee	12/20/2107	\$ 200.00
Oak Grove Variety	Renewal Fee	12/20/2017	\$ 1,500.00
Locke Liquor	Renewal Fee	12/20/2017	\$ 2,500.00
M & M Liquor	Renewal Fee	12/20/2017	\$ 2,500.00
American Legion	Renewal Fee	12/20/2017	\$ 2,300.00
Vernons Liquors	Renewal Fee	12/20/2017	\$ 2,500.00
Pumpsy's	Renewal Fee	12/21/2017	\$ 2,500.00
Joti Palace	Renewal Fee	12/20/2017	\$ 2,625.00
Pisa Pizza	Renewal Fee	12/26/2017	\$ 3,125.00
Select Wines	Renewal Fee	12/26/2017	\$ 1,500.00

Mystic Station	Renewal Fee	12/21/2017	\$ 3,250.00
Sun Kong Restaurant	Renewal Fee	12/26/2017	\$ 3,250.00
1986 KTV LLC	Renewal Fee	12/21/2017	\$ 3,250.00
Quarrystone Convenience	Renewal Fee	12/26/2017	\$ 1,500.00
Irish American Club	Renewal Fee	12/27/2017	\$ 2,300.00
Patrick's	Renewal Fee	12/27/2017	\$ 4,125.00
ITAM WWV of US	Renewal Fee	12/27/2017	\$ 2,175.00
WOW Barbeque	Renewal Fee	12/27/2017	\$ 3,250.00
Hibernians Club	Renewal Fee	12/27/2017	\$ 2,050.00
DAV	Renewal Fee	12/27/2017	\$ 2,300.00
Eagles Club	Renewal Fee	12/27/2017	\$ 2,050.00
Italian American Citizens Club	Renewal Fee	12/28/2017	\$ 1,925.00
Serena Ristorante	Renewal Fee	12/28/2017	\$ 3,125.00
Lyons Liquors	Renewal Fee	12/28/2017	\$ 2,500.00
Robinson's	Renewal Fee	12/28/2017	\$ 1,500.00
Sunnyhurst Farms	Renewal Fee	12/28/2017	\$ 1,500.00
Ferry Street Food & Drink	Renewal Fee	12/28/2017	\$ 3,000.00
Oppa's Kitchen & Bar	Renewal Fee	12/28/2017	\$ 3,625.00
Saigon Noodle	Renewal Fee	12/28/2017	\$ 2,625.00
East Side Athletic Assoc.	Renewal Fee	12/28/2017	\$ 2,050.00
Papa's Bar & Grille	Renewal Fee	12/28/2017	\$ 4,125.00
			\$ 175,875.00