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**Gary Christenson, Mayor**

**2021 ANNUAL BOARD/COMMISSION REPORT TO THE CITY CLERK  
PURSUANT TO CITY OF MALDEN ORDINANCE 1.7**

**I. Preliminary Information**

Name of Board or Commission:	Planning Board
Name of Chair:	Charles Ioven
Name of Clerk:	Kenneth Antonucci
Number of Members:	11 (9 regular members, 2 associate members)
No. of meetings held per year:	12 (monthly); additional meetings as needed.
Explain how Board/Commission has fulfilled functions in the past year:	The Board conducted “virtual” public hearings on petitions for special permits and zoning amendments, pursuant to M.G.L. c.40A; conducted public meetings to administer the subdivision control law, pursuant to M.G.L. c. 41; participated as a member of the Malden Traffic Commission, pursuant to Chapter 67 of the Acts of 1946 (Mass. Session Laws); and provided advisory recommendations to the City Council re: petitions for Marijuana Establishments; and for Structures More than Six Stories.

**Please list Members’ names, addresses, date of appointment and when term expires:**

MEMBERS	APPOINTMENT DATE	TERM EXPIRES
Charles Ioven	11/12/85	3/1/23
Kenneth Antonucci	5/21/11	3/1/25
Diane Chuha	6/1/99	3/1/26
Patrick Fitzgerald	9/23/15	3/1/22
Tewedaj Gebreselassie	2/13/17	3/1/23
Patrick Hayes	9/11/12	3/1/24
Eric Henry	11/25/14	3/1/22
Eric MacCuish	5/28/15	3/1/26
Henri Soucy	5/16/17	3/1/25
Charles Ferguson	5/30/18	3/1/22
Resa Gray	12/6/19	3/1/25

**Overview of Board/Commission**

Please issue a **brief** statement about the general purpose and mission of this Board/Commission:

The Planning Board is the special permit granting authority for all residential, commercial and industrial development, flood plain development and ledge removal in the City, except for structures more than six stories in the Central Business district. The Planning Board Chairman serves as a member of the Site Plan Review Committee for the Residential Incentive Overlay Districts; the Rowe Quarry Reclamation and Redevelopment District; and the Malden Traffic Commission.

The Planning Board conducts public hearings with and makes advisory recommendations to the City Council regarding all amendments to the zoning ordinance, structures more than six stories in the Central Business zoning district and marijuana establishments.

The Planning Board applies state and local zoning laws (M.G.L., c. 40A and Chapter 12, Revised Ordinances of 1991, as Amended, of the City of Malden) and administers the state and local subdivision control law (M.G.L., c. 41).

The Planning Board is authorized to make a Master Plan and conduct master planning activities (M.G.L., c. 41, Section 81D); the Chairman currently serves as the Chair of the Master Plan Steering Committee and another member serves as a member of the Committee.

A member of the Planning Board serves on the Community Preservation Committee (M.G.L., c. 44B and Section 2.30, Revised Ordinances of 2020, as Amended, of the City of Malden).

**2. REVENUE:** Please list the revenue(s) coming into this Board/ Commission. **NOT APPLICABLE X**

From City Budget	
From State Budget	
From Federal Budget	
Grant Monies	
Licenses/Fees	
Other	

**3. EXPENDITURES:** Please list the expenditures of this Board/Commission. **NOT APPLICABLE**

Expenditures of Board/Commission	Explanation
Personnel Costs	Stipends for Board Members
Equipment Costs	
Postal Costs	
Leasing Costs	
Other	Publication of joint public hearing notices re: zoning amendments; transcription of Board meetings.

**4. ASSETS:** Please list all major assets under the control of this Board/Commission. *(Please include materials, tools, vehicles, equipment and property on hand as of 12/31/20.* **NOT APPLICABLE X**

Asset	Value

5. **PROGRAMS:** Please list all programs under the direction of this Board/Commission. (Please detail where and how these programs originate, i.e. statutory, internal, etc.)

NOT APPLICABLE

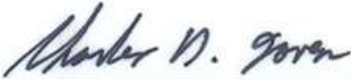
Program	Description
Master Planning Activities	M.G.L. c. 41, Section 81D

6. **CHALLENGES:** Provide a brief description of three challenges this Board/Commission faces.

1.	Conducting public hearings remotely/virtually, in response to COVID-19 pandemic, in accordance with Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, Governor Baker’s March 23, 2020 Revised Guidance on Order by the Governor Prohibiting Assemblage of More than Ten People, and Governor’s COVID19 Order No. 63.
2.	Lack of preparation by petitioners, i.e., meeting in advance with Ward City Councilor and neighborhoods to resolve issues and address questions re: proposal.
3.	Due to the on-going and extensive build-out trends in Malden, residential development proposals are very aggressive and challenge existing zoning, specifically, dimensional controls for density and open space; parking requirements; and ledge removal.

7. **GOALS:** Describe three goals this Board/Commission has for the year ahead.

1.	Review Fee Schedule to update and Planning Board Rules & Procedures to amend, streamline and update where necessary.
2.	Master Planning Activities: Identify economic feasibility of amendments/updates of the Master Plan. Assess role/interface with potential new City Department of Planning and Economic Development.
3.	To continue to apply the provisions and standards of the zoning ordinance to all proposals, to ensure reasonable development while maintaining the character of the neighborhoods.

  
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 Signature of Chair

Date: April 28, 2021