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Gary Christenson, Mayor

**2022 ANNUAL BOARD/COMMISSION REPORT TO THE CITY CLERK
PURSUANT TO CITY OF MALDEN ORDINANCE 1.7**

I. Preliminary Information

Name of Board or Commission:	Cannabis Licensing and Enforcement Commission (CLEC)
Name of Chair:	Ron Hogan, Acting Chair
Name of Clerk:	Kathleen Manning Hall
Number of Members:	4 <i>(there is currently a City Council vacancy)</i>
No. of meetings held per year:	Meetings have been mostly monthly. With the City Council vacancy, there have been fewer meetings as it didn't make sense to start a new round of applicants missing the City Council member.
Explain how Board/Commission has fulfilled functions in the past year:	<p>CLEC has continued to accept and review applications for Marijuana Establishment licenses and discuss ongoing changes in state law and have requested certain amendments to the City Ordinance in light of process to date and changes to state law.</p> <p>Currently there are two applicants well on their way to state licensure, working on buildouts. Another applicant is in the Special Permit process and a fourth applicant is currently in litigation with the City over a Board of Appeal decision.</p> <p>There is currently availability for one more retail license and the Board has two applicants to review/interview.</p>

Please list Members' names, date of appointment and when term expires: *(attach additional sheets if necessary)*

NAME	APPOINTMENT DATE	TERM EXPIRES
Ron Hogan, Financial Background	March 13, 2019	Ex Officio
Kevin Molis, Police Chief	March 13, 2019	Ex Officio
Nelson Miller, Building Commissioner	March 13, 2019	Ex Officio
Diana Jeong, Mayor's Appointment	March 13, 2019	March 13, 2025
VACANCY, Council Appointment		June 11, 2025

2. Overview of Board/Commission

Please issue a **brief** statement about the general purpose and mission of this Board/ Commission:

The CLEC and the City have designed a licensing process with the goal of licensing those operators who will operate establishments that meet the highest of standards.

3. REVENUE: Please list the revenue(s) coming into this Board/ Commission. **NOT APPLICABLE** ✓

From City Budget	
From State Budget	
From Federal Budget	
Grant Monies	
Licenses/Fees	
Other	

4. EXPENDITURES: Please list the expenditures of this Board/Commission. **NOT APPLICABLE** ☐

Expenditures of Board/Commission	Explanation
Personnel Costs	<i>Yearly stipends: \$29,600</i>
Equipment Costs	
Postal Costs	
Leasing Costs	
Other	

5. ASSETS: Please list all major assets under the control of this Board/Commission. *(Please include materials, tools, vehicles, equipment and property on hand as of 12/31/21.* **NOT APPLICABLE** ✓

Asset	Value

6. **PROGRAMS:** Please list all programs under the direction of this Board/Commission. (Please detail where and how these programs originate, i.e. statutory, internal, etc.)

NOT APPLICABLE ✓

Program	Description

7. **CHALLENGES:** Provide a brief description of three challenges this Board/Commission faces.

1.	There is more demand for retail licenses than the City may provide by ordinance, which is capped at 5 retail licenses.
2.	The City Zoning Ordinance is very restrictive when it comes to Marijuana Establishments so there are limited parcels of land that qualify for applicants to locate.
3.	

8. **GOALS:** Describe three goals this Board/Commission has for the year ahead.

1.	Continue refining the application process and monitoring applicants as they go through the process for licensing.
2.	Continue to accept applications for remaining retail licenses and ongoing manufacturing, cultivation, and distribution licenses.
3.	Have each former, current and new applicant send in a PDF scan copy of their applications and work with solicitor's office to redact as necessary under state law such that CLEC can post all applications and materials received to the public on the website.

Ronald Hogan
Signature of Chair

Date: April 30, 2022