

<h1>MALDEN POLICE DEPARTMENT</h1> <h2>POLICE ESCORT POLICY</h2>	
<p>Massachusetts police accreditation standards referenced: 41.2.4; 46.2.6; 61.3.3; 61.4.1</p>	<p>GENERAL ORDER GEN 2023 010 POLICY NUMBER: TRA-006</p>
<p><u>Effective Date:</u> 01/12/2023 <u>Total Pages:</u> 5</p>	<p style="text-align: center;"><i>ISSUING AUTHORITY</i></p> <hr/> <p style="text-align: center;"><i>Salvatore Gennetti</i></p> <div style="text-align: center;">  </div> <p style="text-align: center;">Police Commissioner</p> <div style="text-align: right;">  </div>

I. POLICY:

It is the policy of the Malden Police Department to make every effort to honor legitimate and reasonable requests for police escort or relay services to ensure the safe, orderly, and efficient movement of special traffic or to expedite delivery of critical items.

II. ROUTINE ESCORT SERVICES: 61.3.3 (a)

1. Routine police escort/relay services include, but are not limited to:
 - a. Public officials;
 - b. Dignitaries and motorcades;
 - c. Emergency vehicles;
 - d. Funerals;
 - e. Vehicles transporting juries or court officials;
 - f. Vehicles which are oversize, carrying hazardous materials, dangerous or unusual cargo.
2. Under standard operating procedures the above escorts may be completed by the assignment of on-duty Officers assigned to the Patrol Division or Detail Officers hired privately. Officers shall not initiate escort or relay services without first obtaining permission from the Shift Commander (OIC) or a Patrol Supervisor.

III. EMERGENCY ESCORT SERVICES:

1. Emergency police escort/relay services include, but are not limited to:

- a. Protection of life;
 - b. Medical personnel;
 - c. Other law enforcement agencies; or
 - d. Vital cargo, which may include blood and blood by-products, lifesaving medicines, equipment or human organs and tissues.
2. Emergency requests for escort and relay services require the approval of the Shift Commander (OIC) or the Patrol Supervisor.

IV. ESCORTS FOR PUBLIC OFFICIALS:

1. Requests for police escort services for city officials or public officials from other government units shall be submitted verbally or in writing, when time allows, to the Chief of Police for his/her review and approval.
2. When time considerations do not allow for submission to the Chief, the Shift Commander (OIC) is authorized to take whatever steps deemed both reasonable and necessary to assist with the escort request, but Chief will be made aware.

V. VIP DIGNITARIES' SECURITY AND MOTORCADES: 46.2.6; 61.3.3(a)

1. When time and security considerations allow requests for escort or relay services for VIP dignitaries and/or motorcades shall be submitted in writing (*written plan*) to the Chief of Police or his/her designee for his/her review and approval.
2. The written plan must specify the security needs of the escort to include:
 - a. The number of Officers and vehicles needed;
 - b. Specific locations for posting Malden Police Officers;
 - c. Known security risks; and
 - d. Any other information that may be necessary to assist in the safe passage of the dignitary and/or motorcade while visiting or passing through the city.
3. When time or other security considerations do not allow for a written pre-planned escort, the Chief of Police or Shift Commander (OIC) may take whatever steps deemed both reasonable and necessary to assist with the escort request.
4. If the VIP dignitary is from the United States, and time allows, an effort shall be made to contact the US State Department for additional guidance.

VI. EMERGENCY VEHICLES: 61.4.1 (d)

Emergency vehicles, particularly ambulances, shall NOT be escorted by Officers, except under specific circumstances approved by the Shift Commander (OIC) or a Patrol Supervisor.

VII. MEDICAL EMERGENCIES:

Officers as first responders shall NOT escort civilian vehicles in emergency situations, unless authorized by the Shift Commander (OIC) or a Patrol Supervisor. **61.3.3 (b)**

1. The driver of a civilian vehicle requesting a police escort shall be informed that he should:
 - a. Remain at his/her present location while an ambulance is summoned to complete the transport; or
 - b. Proceed to the emergency medical facility at normal speed in compliance with traffic regulations.
2. If, in an Officer's opinion, due to the emergency situation delay or transfer would jeopardize a person's life, the Officer may, with the approval of the Shift Commander (OIC) or a Patrol Supervisor, escort the vehicle to the nearest emergency medical facility. Dispatch shall immediately notify the medical facility regarding the emergency situation. **41.2.4**
3. All emergency equipment and lights shall be utilized and motor vehicle laws outlined in **MGL c. 89, s. 7, s. 7A, and s. 7B**, shall be observed.
4. If possible, an ambulance shall be dispatched to intercept the escort and take over transportation of the injured person.

VIII. FUNERAL ESCORTS:

Under standard operating procedures, funeral escorts may be completed by the assignment of on duty Traffic, Patrol Officers (*if possible*) or Detail Officers hired privately. When time considerations do not allow for pre-assignment of Traffic or Patrol Officers, the Shift Commander (OIC) shall authorize funeral escorts to the extent practical and consistent with the demands for more urgent police services at the time of request. **61.3.3 (a)**

Officers assigned to conduct a funeral escort shall not leave the City of Malden unless specifically pre-arranged and authorized by the Chief of Police or his/her designee.

VEHICLES TRANSPORTING JURIES OR COURT OFFICIALS:

Escorts for juries and authorized court officials shall be authorized by the Chief of Police or his/her designee. These are usually planned events arranged by authorized court officials. Officers assigned to escort juries or court officials shall be assigned a specific starting point, specific crime scene locations and ending point for the escort. The primary concern for Officers assigned to escort juries or court officials is to protect those persons. Officers shall not deviate from the assignment unless ordered to do so by a Superior Officer. **61.3.3 (a)**

IX. OVERSIZED VEHICLES, VEHICLES TRANSPORTING HAZARDOUS MATERIALS, DANGEROUS OR UNUSUAL CARGO: **61.3.3 (a)**

1. Requests for police escort services for vehicles which are oversize, or vehicles transporting hazardous materials, dangerous or unusual cargo shall be submitted in writing to the Chief of Police or his/her designee for review and approval.

- a. These types of escorts normally require a paid police detail with a sufficient number of Officers assigned to meet all public safety requirements.
 - b. A certificate of insurance showing that the cargo is properly insured for liability shall accompany the written request.
 - c. Only the Chief of Police or his/her designee is authorized to approve such escorts.
2. When the Department is notified that a vehicle which is oversize, transporting hazardous materials, dangerous or unusual cargo will be traveling through the city with a private escort service, the Chief of Police shall ensure that both the carrier and the private escort service have a certificate of insurance showing that they are insured for liability.

X. MONEY ESCORTS:

1. The Shift Commander (OIC) or a Patrol Supervisor may authorize Officers to provide escorts to businesses to the extent practical and consistent with the demands for more urgent police services at the time of the request.
2. When providing money escorts:
 - a. Officers shall not ride in a vehicle other than a Malden Police Department vehicle, unless a vehicle is provided as part of a private detail assignment.
 - b. The business requesting the escort may ride in the police vehicle or request the Officer to follow the business vehicle in the police vehicle.
 - c. The escort shall follow the most direct route from the business to the bank.
 - d. Officers shall not needlessly display their firearm when escorting money.
 - e. Officers shall not assist with the loading, unloading, or carrying the money being escorted.
 - f. Walking escorts may be provided if circumstances warrant.

XI. SAFETY ESCORTS:

1. With the approval of the Shift Commander (OIC) or a Patrol Supervisor, Officers may provide safety escorts to any person requesting a safe ride within the City of Malden. **61.3.3 (a)**
2. ‘Ride-a-longs’ allows persons to accompany officers during their tour of duty in a police vehicle. This gives persons a better understanding of police operations. A Ride-A-long serves as a mechanism for community members to personally observe patrol operations and enhance transparency between police and members of the community. Only the Chief of Police or his/her designee is authorized to approve such escorts.

3. No safety escort shall continue outside of the City of Malden without specific authorization from the Shift Commander (OIC) or the Patrol Supervisor

XII. REPORTING AND COMMUNICATION:

1. Officers assigned to an escort or relay shall notify Dispatch at the start and end of the escort or relay assignment.
2. Starting and ending mileage, accompanied by time checks, shall be reported by the Officer to Dispatch for money and safety escorts provided to members of the opposite sex.
3. Dispatch shall assign a call number and record all appropriate information concerning the escort or relay in the Department dispatch call log.